



24 November 2021

Dear Parent/Carer

**Year 11 Parents' Evening - Monday 13 December 16.00-19.00**

As you are aware, your child is currently in the middle of their mock examinations. Following these we will be able to generate a school report that informs you how well they have done in their mocks and we will then be able to project GCSE predictions. As such, this parents' evening will present an excellent opportunity to discuss your child's progress and to gain a clear understanding of the support on offer as they enter the final few months of Year 11.

As you and your child continue to assess Post 16 destinations, this parents' evening will also allow you to have conversations with your child and their teachers about potential pathways based on their predicted grades.

As mentioned in earlier communication, you are now able to book appointments for Parents' Evening through our School Synergy platform. Please do so by **Friday 3 December**.

The attached leaflet gives some details of how to do this [Parents' Evening - Guide](#), or follow the instructions below:

Log into Synergy (<https://heanorgate.schoolsynergy.co.uk>) using the account you have recently set up and click the Parents' Evening tab in the top right corner. You should then be able to see a list of your child's subjects/teachers available for appointments. As you click on each of these, you will be given a list of available appointments for that teacher. Simply click on the time slot you would like and the appointment will be in the system. This can then be repeated for your child's other subjects.

If you need any help in making appointments or you cannot access Synergy, please contact [synergysupport@heanorgatespencer.com](mailto:synergysupport@heanorgatespencer.com)

I look forward to seeing you on **Monday 13 December**.

Yours sincerely

**Mr J Wright**  
Year 11 Achievement Leader