



May 2022

Dear Parent/Carer

We are excited to begin confirming «Forename»'s transition plans.

In this information pack you will have the following:

- **ParentPay** account login details. This is our e-payment system for adding money to «Forename»'s account which you will use to pay for school meals, trips, performance tickets and revision guides etc. If, for any reason, you are unable to login to ParentPay, or do not have access to the internet, please contact Mrs Burgin (shelleyburgin@heanorgatespencer.com) as soon as possible.
- **Google Classroom** account login details, enabling «Forename» to access their own account. We use Google Classroom to set homework and for communication between teachers and students.
- **Uniform** pre-order forms, to be returned to Heanor Gate Spencer Academy by Friday 1 July.

In order to confirm your child's attendance to the transition events from Wednesday 6 - Friday 8 July, please complete the **permission form** via the QR code below. A clickable link to the form is on the Y6-7 Transition Page of our website.

Additionally, we would like to invite parents/carers to **Year 6 Meet the Tutor Evening** on Thursday 7 July. The event will allow you and your child to meet key staff who will be supporting them next year.

It will be split into two sessions of 30 minutes, beginning at 6pm. One session will give you the opportunity to meet with «Forename»'s Personal Tutor, and the other session will be with Mr Huntington, the Executive Principal, and other key staff including myself.

Please do not hesitate to contact me if you require further information, or would like to discuss a particular matter.

Yours sincerely

Mrs G Lynam
Transition Coordinator

Transition Days
Consent Form



Scan here with your camera phone